

**41 Club**  
CONTINUED FRIENDSHIP

SEVENTIETH  
ANNUAL GENERAL MEETING

# NOTICE & AGENDA

QUEENS SUITE  
HARROGATE INTERNATIONAL  
CENTRE (HIC)  
KING'S ROAD  
HARROGATE  
HG1 5LA

SATURDAY 18 APRIL 2015  
9.00 A.M.

NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH RULE 18.2 THAT THE  
**SEVENTIETH ANNUAL GENERAL MEETING**

will be held on Saturday 18 April 2015 at 9.00 a.m. at HIC , Harrogate

1. Welcome by the National President
2. Purposes and Objects
3. Apologies for absence
4. Appointment of Tellers and Scrutineers
5. Confirmation and Adoption of the Minutes of the 69th Annual General Meeting held on 26 April 2014 in The Life Centre, Bournemouth
6. Matters arising from those Minutes
7. The Association Strategic Plan 2015 – 2020
8. Governance Review
9. To receive the National Council's Report for 2014 (Appendix A)
10. Receive Resolutions (Appendix B)
11. Election of Officers 2015-2017/8 (see Appendix C for biographical details and statements)
12. Adoption of National Treasurer's Report and Accounts to 31st December 2014 (Appendix D)
13. Presentation of the Budget for 2016 (Appendix E)
14. Agreement of the Budget for 2016 (Appendix E)
15. Appointment of Independent Examiners
16. Presentation of Trophies and Appreciations
17. Installation of National President 2015-2016
18. Installation of National Vice-President 2015-2016
19. Installation of Officers 2015-2017/8
20. Any other Business relevant to the AGM
21. Time, date and place of the 71th Annual General Meeting  
9.00 a.m. – Saturday 16th April 2016 – CBSO, Birmingham

1st March 2015  
Manny Martins  
National Secretary

# APPENDIX A. 2014 NATIONAL COUNCIL REPORT

## NATIONAL PRESIDENT – JIM SMITH

Whilst I am writing this 3 months before our AGM in Harrogate it has given me time to reflect on the past 9 months and to consider the next few before I hand over the reins to my successor. I still recall vividly the moment that Martin Green put the wonderful President's jewel around my neck towards the end of the AGM at the excellent conference in Bournemouth. I perhaps remember even more vividly the strains of "Rocky Horror" announcing the interruption by my wife Chris and our many friends. But then there is no time to think further as it starts there.

It's been said many times before but it is so true that the spirit of fun and friendship within this great Association of ours is fantastic. I've travelled the length and breadth of the country to meet up with like-minded men who are, let's face it, unique. The vast majority of our members have that bond of friendship brought to us by our experience of being a member of Round Table. I would like to thank all those clubs and regional event organisers who continue to provide opportunities for us to have some fun and have invited me along to share it. I would particularly like to thank those club members who have hosted me and Chris in their homes throughout the year. I learned so much about our Association from those sometimes late nights having a chat about their club, maybe over the odd glass or two! There are many events that could be favourites, including representing the Association on Remembrance day, but perhaps the best for me was taking a team of 41 club members to the Tower of London to place the poppies in that unique display. Extremely good fun but a profoundly memorable experience.

One thing I learned is that there is, however, a great divide amongst our members and clubs. There are clubs who are clearly in favour of some selective open membership, there are others who vehemently oppose it. There are clubs who are clearly in favour of more activity, particularly in our communities, and there are those who believe that we are purely a friendship club. None of them are wrong but it just shows the varied tapestry that makes up this great Association of ours. I have said to the National Board though that we need to decide what we are. Are we a retirement home for past tablers or are we something more akin to a Service club? I know that is a discussion that will continue.

The AGM will see the results of the significant work that the National Board have put in this year. We have developed our plan for the next 5 years and at the same time responded to the resolution from Bournemouth to review and present a governance structure to take us through that period. This has been particularly challenging but I would like to commend the board for their hard work and determination to see this through. I would also like to thank members of the National Council many of who have done sterling work in their Regions but also provided, on occasions, the checks and balances we need at a National level. I would like to make a special mention to Simon Thomas and Martin Green for the considerable amount of work they have put in to deliver our new web site. This is a significant tool in our communications armoury but it does need input from our members and clubs to keep it active. If your club hasn't

activated your own web site yet please do so. Just think of the brand awareness that could develop from nearly 800 web sites all with the same branding.

My theme for the year continued on from Martin as our legacy. I have spoken about this across the country but we do need to keep pushing it. I have had the pleasure this year of attending many functions with Round Tablers present. They continue to have an amazing amount of fun whilst making significant contributions to their local communities with terrific enthusiasm. I have been delighted to work closely with Round Table President Steve and I know the amount of hard work he and his board are putting in to develop Table. We have also worked very closely and met up on a number of occasions with Janice (Princess) O'Neill the President of Tangent and Claire Wevell the President of Circle. I thank them all for their genuine friendship. At this stage I would also like to thank the staff at Marchesi House for their support. In particular I offer my best wishes to Chief Executive Cait Allen who is shortly leaving her post to take on a new challenge.

This year my charity has been the Anthony Nolan Trust in celebration of their 40<sup>th</sup> anniversary. It has been clear as I have travelled around that the charity is very close to the hearts of many of our members who were heavily involved whilst in Round Table. I have met many, many donors and indeed recipients from the 41 club membership. I have been greatly assisted in my work with the charity by Laura Watts who has been brilliant throughout the year. On their behalf I would like to thank all those clubs who have organised functions or made donations to them during the year.

It has been a great pleasure to represent the Association as President at a number of International gatherings including both the International AGM in Denmark and the International HYM in New Zealand. There is a tremendous enthusiasm for 41 club internationally and we can learn a great deal about working closely with Round Table from many of the country Associations. Not only that but the friendships gained and fun to be had are brilliant. As a recent recruit all I can say is that if you haven't been then just do it, you won't regret it.

This year, of course, we were all devastated by the death of our dear friend and recent Past President Vaughan Harris. Vaughan has been an ever present at conferences I have been to in both Round Table and 41 Club for the past 20 years and we will miss his smile and words of wisdom greatly. Our thoughts continue to be with Jill and her family and it is of comfort to know that the Round Table family will support her.

My thanks go to my clubs, Bishop's Stortford and Eastern Promise for their support and in particular to my self-styled "International Transport Co-ordinator", Allan. My final thanks though go to my beloved wife Chris. Not only has she allowed me to have the experience of a lifetime in being the National President but she has travelled with me, supported me and been there to listen to some of the problems we encounter. Thank you and I promise I'll do some gardening and the decorating next year!

I said at the AGM that becoming President was a humbling experience. It has been that but it has also been an honour and a privilege which I thank you, the membership, for. I offer my very best wishes to my successor Terry Cooper and his wife Lin for next

year. I will, of course, be there to support you in case of need but I just know you are in for a wonderful experience.

**Jim Smith**

## **NATIONAL VICE-PRESIDENT – TERRY COOPER**

My year as the Association's Vice President has been an interesting one and quite different, in parts, from other years my predecessors may have experienced.

For a start one of the main roles for the Vice President is to chair the Association's Forward Planning Committee where the strategy and plans for the Club are progressed and prepared for delivery during the following year. This year with a resolution being passed at the Bournemouth AGM instructing the Board to undertake a review of the governance of the Club the Forward Planning Committee became an integral part of the Board to undertake this task. However that apart the whole process of undertaking such a major review of the Association has been fascinating and stimulating. Whatever the membership decides at the AGM in Harrogate in relation to our review proposals, as the incoming National President I will be well informed, well prepared and ready to take on the opportunity of my year at the helm.

Although Board Meetings, Council Meetings and other committee work takes up part of any Vice Presidents time there is also the fellowship side of our Association which above all else is what keeps us together as Past Round Table's.

I'm delighted to say I've had a busy time on that front which has been excellent preparation for the year ahead. I have stood in for President Jim at a number of events, including the Iberian Cluster in Spain which was an unexpected bonus. When I attend the event again next year as President I've been careful to keep a copy of my speech to make certain I don't tell the same jokes! The thing that perhaps I had not considered is the fact that some Clubs actually traditionally invite the Vice President to events instead of the President! I've attended a number of these and they were all excellent. However I would like to single out the members of Wareham 41 Club. When I attended their Christmas Meeting they went the extra mile to give both myself, and my driver from Clevedon 41 Club, a fantastic evening of fun and fellowship.

Following the formation of the Round Table Family both the Vice President's and Membership Officers of Round Table, Ladies Circle, Tangent and 41 Club meet twice a year to discuss their coming year and the challenges they face. Having attended both of these meetings I think they're a great idea. Not only have I got to know my opposite number in the other Associations. I also feel that we are working closer together in new sense of understanding of how we can help each other to grow and prosper.

Like all Vice Presidents one of tasks for the year is, of course, to prepare for my year as your National President. Wow! There's a lot to do, but saying that it's a lot of fun to pull everything together. I've been helped and supported in this task by my wife, Lin, who is already getting me "organised". Lin is sorting out my diary, planning the logistics of my trips and generally keeping me focussed. My own Club, Clevedon, have taken on the organisation of my Council Weekend in June and tell me they're looking forward

to sharing as much of my year as possible. Work wise I'm winding down my business commitments and I plan to be free of the day to day running of the business in time to start my Presidential year.

Mentioning next year reminds me of the commitment I made when I stood for the Vice Presidential role. That commitment was to visit as many Clubs as I could during my year as President and to get to meet and speak to our members. I've had a great role model in Jim Smith, our current President, as Jim has done just that. It's my intention to keep up the tradition of visibility as a President whilst trying my best to wear out the Presidential car!

Finally I would like to mention the Association's 70<sup>th</sup> Charter Year. I feel incredibly proud and honoured to be your President for this milestone in the Club's history. The actual anniversary of the formation of 41 Club falls in May but the celebration for the Charter will be held in September. The Special 70th Charter Lunch will be held at The Armouries in Leeds on Saturday September 12<sup>th</sup> 2015. The guest speaker will be broadcaster Martyn Lewis CBE and I can promise you this traditional gathering of fun and fellowship will be one not to miss. The detailed information and Booking Form for this fabulous event is readily available both on line, in the 41 Club Magazine and from your National Councillor, don't delay book in today.

All that remains for me to do now is put the finishing touches to my AGM speech, which I promise will be short(ish) and make my way to Harrogate, see you on the road.

**Terry Cooper**

### **IMMEDIATE PAST PRESIDENT – MARTIN GREEN**

This is the last report I shall write as a member of the National Board and Council. The rules dictate I must now leave the Board – to me a major wrench after so many years involvement.

41 Club is now in my DNA. Many 41'ers have hobbies such as golf or rugby. 41Club has been my hobby for the last decade and I know I will miss it lots.

I have been involved in 41 Club at a National level for the past 13 years. Firstly as National Honorary Webmaster, as National Secretary for five years, National Sales Officer and finally as VP, National President, and this year as IPP.

I hope over this period of time I have been able to make a difference. When I look back at my involvement, I have put in place many of our 'systems' including CAS our new website, rebranded the Association, outsourced National Sales as well as being your National President. All of which I hope I have approached with enthusiasm and professionalism and as a result we are all the better for it.

During this last year as IPP, I have spent a large amount of time working on two major projects. The new website – which when you read this will have been launched, and the 70<sup>th</sup> Anniversary celebrations which are now ongoing.

So what have I learnt in twelve years? Many things yes, but one of my biggest concerns is our reluctance to change. When you look through the archives as I have done recently in preparation for the 70<sup>th</sup> celebrations, you find that we are still discussing similar issues that we did in the late forties, fifties, sixties and so on. We are experts at 'looking back' but the time has come to start 'looking forward'!

Jim this year has followed a theme I started last year – that of 'Legacy'. There are too many members of 41 Club who selfishly are not interested in securing the future. They are happy to meet and have fun – but do not think of leaving something behind that others can benefit from. All of us I hope, enjoy what we do in 41Club, and it is so important we leave a legacy for others to enjoy what we have done. One of the most significant ways of protecting legacy is to support Round Table and help them grow. I, like many, see the sad demise of Round Table – and it frustrates me considerably. Why would any young person not want to do what we did in Table?

41'ers because of our age profile are 'reluctant to change' – sadly if we are to survive we have to change or go under. Protecting legacy and perhaps getting involved in Community Service, your Region, and National, are probably big changes for many, but they all will strengthen our movement and help us grow stronger.

I would like to pay tribute to the guys I have worked with. So many members and Clubs are quick to criticise or ignore what comes from National. The guys on the Board and Council all work very hard with one common aim – improving things for the membership and helping protect our legacy. There is much to gain expanding your horizons by getting involved with other local clubs and 'National. As to the ones who criticise – we always have vacancies to join Council – if you want to make a difference stand up and be counted – don't just sit on the side-lines and snipe!

At Bournemouth in my final speech as your National President, I spoke about 'Privilege'. Because we have been involved in the Round Table Family – Maria and I have been able to do things that we would never have ever considered when we were younger. We have met amazing people, done amazing things, and been to amazing events and places. It has also drastically changed my personal confidence – in reality it has been life-changing and a real privilege.

I sat down at the end of my final speech as President at the Bournemouth AGM last year saying one simple sentence. Without any apology, I repeat it once again here in my last report. Thank you for that privilege!

**Martin Green**

## **NATIONAL SECRETARY – MANNY MARTINS**

The First Year of our renewed contact with Round Table for them to provide administrative services at Marchesi House has gone extremely well. We held quarterly performance reviews (where we have discussed the detailed Key Performance Indicators (KPIs) and monitored hours to ensure we achieved the best value for money. This has proved very successful and we have completed this year inside our agreed hours and have enjoyed the benefits of having the full team at Marchesi House at our

disposal. Having established our headquarters at Marchesi House, the National Board and Forward Planning Committee have held numerous meetings within these facilities. The establishment of the Archive Room and its setting out are due to the ceaseless endeavours of our Honorary Archivist Hugh Milward and well worth a visit to discover and enjoy our history and artefacts. During the year there have been changes to staffing at Marchesi House, David Andrews left and Annie Caines has joined bringing a fresh outlook to our administration. Beverley Wall has worked diligently on our behalf mostly on requesting, collecting and banking our capitation returns. Nicole Carroll has been invaluable in assisting us with reductions in magazine costs and publicising the Millennium Way. I therefore wish to record my thanks to Chief Executive Cait Allen and all her staff.

Over the course of the year we have continued to strengthen our systems to enable us to move forward to support our Communications Objectives. SharePoint (data storage in the 'Cloud') is enabling us to securely store and archive our documentation and making it easier for Hugh Milward to access and manipulate the archive document centre.

Our Mailing List system is functioning well allowing us to communicate with all of the membership that have e-mail addresses on our CAS system. We could do with more members supplying their e-mail addresses so we can communicate to an even greater audience. Despite giving their e-mail address to us – we are regularly reported by our members to ISP's (Internet Service Suppliers such as AOL and BTInternet) for sending out Spam! The repercussions of this happening could result in these ISP's 'blacking' us. The consequences of the action by this minority could affect a large number of our members if it continues with ISP's getting tougher on organisations that send out Spam. With over 16,000 members in our Association – we still have a long way to go until we can communicate with all of our membership. I would like to take this opportunity of assuring everyone on our mailing list, that we never send out 'unsolicited mail' or ever share our address list with a third party.

I believe that all the Clubs should have a say in how the Association is managed. In order for that to happen we all need access and representation to our decision making meetings – both our General Meetings of the National Council and the AGM. This year - 2014 – I proposed a resolution to introduce electronic – real time – voting at the AGM. Unfortunately this was defeated. So, if you want to see and hear what happens at these meetings you can attend as an observer to all these meetings and especially at the AGM have the ability to stand and speak your own mind – offering your views and that of your clubs. Please take these opportunities to see the National Council discuss topical issues and make evidence based decision making. Next year 2015 we will be filming the AGM for viewing on our new website. I wish to thank the Association International Officer Dave Campbell for his assistance in LIVE filming and screening the 2014 AGM, the National Councillor Region 24 – David Leach for his assistance in the Electronic Voting build up and operation on the day, National Councillor Godwin Stewart for the AGM minute taking and finally National Councillor Region 9 – Paul Cooper my AGM right hand man and gopher. Without the help of these individuals the AGM just could not function.

As I visit Clubs I have been asked what does 'National' do? I prepare the 'National Council Report' with contributions from each member of that elected body for

information - and following the National Council Meetings I draft the minutes – these are both published on our Website for the benefit of all members. Please read the reports and minutes to review what the National Council has done and achieved throughout 2014. These can be accessed through the Secretary pages and gives a flavour of ‘What National does’.

This is my third year as National Secretary – the end of my first term – I hope I am able to make the second term and continue my servitude to you all. I sincerely hope that I have provided you with the services you required both promptly and professionally.

**Manny Martins**

## **NATIONAL COMMUNICATIONS OFFICER – RAY HILL**

The last 12 months have been very busy for myself and has seen the development of several new initiatives. Here is a review of this activity:

There have been three editions of the Club Magazine, all of which contained a variety of items, not all of which concerned the activities of 41 Club. The magazine is for members and not just about members and I always welcome items that are of interest to members. Production and distribution costs are still lower than they were four years ago. However costs have been increasing (mainly postage) and the annual cost to each member receiving magazines is £2.56 for three editions individually posted to their house. We are aware of the increases and are investigating if the costs can be reduced but without reducing the quality of production or distribution.

The newsletter is now in its sixth year and continues to provide more timely information than the magazine. Some months have proved harder to fill than others and I must thank those that have made contributions. I am disappointed that we no longer receive letters for publication, a feature that I would love to re-instate, so please get writing those letters and let us have some stimulating debate in the newsletter. In addition the old club forum on Yahoo Groups is no longer active, as more modern methods are now preferred.

It was recognised some time ago that the club website needed a major redesign. It had served us well, but the software used was very old and was becoming more and more difficult to maintain. Also after 10 years as our Honorary Webmaster David Hewitt stood down at the last AGM. A web design company called Toucan was selected to develop a completely new website and this has been taking place over much of this year. Consequently the old site has only had a limited number of updates. Hopefully by the time you read this the new site will be active. It contains many new dynamic features and will allow us to keep it up-to-date at all times. One special feature will be the ability for every club to create and maintain its own mini-site. Please use the site as it will be a source of information and discussion between our members and a way of communicating with potential members.

Two members of the communications team have been handling the social media for 41 Club, but we have hardly started to make any real impact here. Remember future 41ers use their mobile phones, their tablets or their PCs to communicate with each

other, so even if you do not use social media, your potential members almost certainly will. This is an area where we really need to concentrate next year.

At the Bournemouth Conference a new trophy was presented to the winners of the best club website, the David Hewitt Trophy. Together with the David Smith Trophy for the best club newsletter we now have awards for both of the annual press competitions.

Bournemouth also saw the third annual National Photographic Competition. Each year the quantity and quality of photographs has improved. Entries for the 2015 competition are now open and any member who is a member on the CAS database can enter up to four photographs. The entries are voted on by the delegates to the conference so it is your fellow members who select the winners.

Also for the third time 13 of the entries into the photographic competition were selected for our charity calendar. At just £5 a copy it is considerably cheaper than the comparable Countryfile calendar. All profits from the sale of the calendars is donated to the President's charity, therefore this year's profits will go to Anthony Nolan.

Our newest venture in 2014 was the Classic Rally, held in Hinckley during June. 20 cars were booked in and a few more turned up on the day. All of the entrants had a great time, even if two cars did have mechanical problems. The 2015 event will be based at Shrigley Hall Hotel, near Macclesfield and will explore the beauty and attractions of Cheshire. Full details can be found in newsletters, the Spring magazine and on the new website. Hopefully this will be the pre-cursor to other national fellowship events.

Quite a busy year and only made possible by your help and contributions. We have heard it said on many occasions 'Communications is a two-way activity', so please help us help you by contributing to all of the communication channels available to you and your club.

May I take this opportunity of thanking my committee for their help and support over the last 12 months. There is still a lot to do and I know that Duncan, Godwin and Tom have plenty of ideas for the future.

Next year will be my final year as Communications Officer, by which time I will have edited the monthly newsletter for most of the seven years since I first joined National and I will have produced 15 magazines. I mention this for we will need to find a new editor for the publications to be appointed at the Birmingham Conference in 2016. It is a challenging job but can give a great buzz of excitement when you see your ideas put into print. If you enjoy working to a deadline, creating copy and overseeing the creation publications then I urge you to consider standing for the Comms officer's role in 2016. Please do not hesitate to contact me if you have any questions or would like to chat about the job.

Once again a very special thank you to all those that have contributed to the magazine and newsletter over the last 12 months, without you there would be no communications.

**Ray Hill**

## **NATIONAL MEMBERSHIP AND ROUND TABLE LIAISON OFFICER – DUNCAN KENNEDY**

### **1. Round Table Data Project**

At the beginning of 2014 we had already had the historic agreement with Round Table to enable us (with certain provisos) the ability to access Round Table's historic database. In order to comply with data protection issues Round Table firstly had to email all those with email addresses on the database asking them if they would want to opt out of being contacted by 41 Club. This has been done and the resultant data has been passed on to us. As at the end of December 2014 we are simply waiting for the new website to go live whereupon an email will be sent from 41 Club to all of these people. Each of those past Tablers will then be telephoned and the hot leads will be passed on to the relevant Clubs and Regional Councillors to pursue. In this tranche we have about 9,000 past Tablers to contact and so to make this manageable it will be done on a regional basis over the first few months of 2015. I will monitor the progress and will look to report to the Council Meeting in June as to the ongoing progress.

The next task will be for Round Table to write to all those on the database without an email address giving them the ability to opt out of contact from 41 Club. Once that has been done the relevant data will be passed to us and 41 Club will write to all those past Tablers who have not opted out. We will then go through the process of telephoning and passing on details to all Clubs and Regional Councillors.

In addition we will be passed the details of all those retiring from Table at the end of the Club year and those details will be passed on to Clubs and Regional Councillors. If your Club receive any details please make every effort to contact the individual concerned and invite him along to a meeting. Potential members are being lost by the failure to do this simple task.

### **2. Tables without a 41 Club**

Last year I produced a list of all those Tables that do not have an affiliated 41 Club. These were split between members of my committee to try to make contact with the Table to try to see if we could form a new 41 Club. This identified a number of targets for potential new Clubs. As I mentioned last year there are a large number of unaffiliated clubs out there that consist of all past Tablers. My committee and other Councillors have worked hard to identify potential new Clubs and the list to date appears below. I am very mindful that this is a slow process but we have started 8 new Clubs in 2014 and I believe we will continue to charter more new Clubs throughout 2015.

Club	Region	Club	Region	Club	Region
Elgin	1	Alnwick	4	Colwyn Bay and District	12
Forres	1	East Lancashire	5	Llanelli	13
Nairn	1	Ilkley	6	West Bromwich	14
Buckie	1	Halifax	6	Mildenhall	17
Thurso	1	Macclesfield	7	North Norfolk Active	17
Helensburgh and District	1	New Mills Marple & District	7	Hunstanton	17
Kilmarnock	1	Bourne and District	9	Downham Market	17
Mid-Argyll	1	Congleton	11	Fareham	23
Dunfermline	2	Stone	11	Romsey	23
Glenrothes	2	Abergele	12	Epsom Old Salts	24
Montrose and District	2	Heswall	12	Burgess Hill Active	24

I believe that special mention should be made to Phill Ellis who has continued with the mammoth task of trying to rejuvenate 41 Club and Round Table in the whole of Ireland. He has been working closely with Round Table, Tangent and Ladies Circle to reintroduce the concept of the Round Table family to Ireland.

### **3. Membership Details**

Figures are always given at an AGM for the current number of members and how that change differs from previous years. This year is no different and I set out below a table showing the membership numbers by Regions over the last few years together with the percentage change between January 2014 and January 2015. As you can see there has been a 2.2% reduction and this is inline with the average over the last few years.

41 Club Membership Number changes by Region in 2015									
Region	Jan-13		Jan-14		Jan-15		Changes 14 - 15		% Change
1	22	335	20	316	19	304	-1	-12	-3.8%
2	32	624	29	580	29	566	0	-14	-2.4%
3	16	250	14	220	13	203	-1	-17	-7.7%
4	34	650	32	622	31	587	-1	-35	-5.6%
5	30	648	29	631	29	617	0	-14	-2.2%
6	45	945	44	929	48	1029	4	100	-0.7% *
7	26	394	26	391			-26	-391	-100.0%
8	21	505	20	492	44	828	24	336	-6.7% *
9	15	356	15	353	15	347	0	-6	-1.7%
10	45	1205	46	1236	41	1111	-5	-125	-1.6% *
11	24	548	24	542	25	572	1	30	5.5%
12	22	377	22	364	22	351	0	-13	-3.6%
13	32	614	32	609	32	570	0	-39	-6.4%
14	28	641	29	657	28	588	-1	-69	-10.5%
15	37	896	37	896	38	937	1	41	4.6%
16	13	284	12	268			-12	-268	-100.0%
17	30	701	30	687	40	870	10	183	-1.2% *
18	31	765	31	751	34	779	3	28	-1.6% *
19	48	1041	47	1015	44	969	-3	-46	-4.5%
20	33	878	33	869	33	890	0	21	2.4%
21	41	985	41	982	42	981	1	-1	-0.1%
22	32	597	29	564	30	567	1	3	0.5%
23	44	1294	44	1266	46	1250	2	-16	-1.3%
24	47	929	46	902	45	871	-1	-31	-3.4%
25	36	659	35	646	34	639	-1	-7	-5.9% *
26	17	225	16	222	15	208	-1	-14	-6.3%
<b>Totals</b>	<b>801</b>	<b>17346</b>	<b>783</b>	<b>17010</b>	<b>777</b>	<b>16634</b>	<b>-6</b>	<b>-376</b>	<b>-2.2%</b>

\* Adjusted % figures after Regional boundary changes in Regions 6,8,10,17,18,25

The Date Project mentioned above gives us a one off opportunity to attract more members to the Association over the next 1 – 2 years. After that we will be reliant on those leaving Round Table to come in to replace those that have left for whatever reason. I make no apology for repeating the statement I made last year as it still holds good. Although almost everything I have said above relates to membership of 41 Club we must not lose sight of our obligation to support Round Table and to help it grow. This is where our members have to come from and without a strong Round Table organisation we will eventually see our numbers reduce completely. Now, this is unlikely to happen for quite a number of years but surely we should be doing something now. Gentlemen as you go through your daily life please be on the lookout for potential Tablers (and Circlers). If we can all over a period of time introduce just one Tabler each into the organisation we will not only be instrumental in helping to secure the future of Round Table but also of 41 Club.

As far as membership eligibility is concerned can I remind you all that to be a member of 41 Club a man must be over the age of 40 and be or have been a member of Round Table. The definition of a member of Round Table is either an active member or an honorary member.

#### **4. Membership Enquiries**

A large number of people are contacting Marchesi House with membership enquiries which eats into the hours we have allocated to us. It would greatly assist if anyone with any membership enquiry contacts me in the first instance and I will help if I can or ensure the matter is dealt with by the relevant person. With the advent of the new website this process should become easier.

**Duncan Kennedy**

#### **NATIONAL FELLOWSHIP OFFICER – BARRY DURMAN**

As National Fellowship Officer I am responsible for Conferences, Regional Dinners, Golf, Classic Car Weekends, National Council Weekends, National Arboretum, Millennium Way, Platinum Privileges (Wider Wallet, Hyundai, NovelTunity e-books and The Hotel Collection), not forgetting our Sales of regalia and gifts via 41 Club Sales and maintaining the brand guidelines.

##### **Conferences**

Bournemouth Conference back in April 2014 was an unqualified success thanks to David Brown and his team. Despite bookings coming in slowly at first because of the reduced earlybird incentive, 566 delegates booked in compared to 582 in Llandudno. The functions were superb and the AGMs went off well.

Harrogate 2015, under Eric Peacock, is looking good with 519 delegates booked at the end of December and a fantastic highly themed event awaits us. They have certainly got some surprises for everyone, but I cannot tell you otherwise I would have to kill you!.

Birmingham 2016 with Andy Ventress at the helm, have got most venues booked with deposits paid where needed. The theme is agreed, but don't ask otherwise I would .....!

A committee are putting a bid in to take us to Blackpool in 2017. It is unfortunate that they are refusing to use our recommended Agency (Hospitality Guaranteed) to help with bookings when we are experiencing such a good comprehensive service from them for 2015 and 2016 and the 2015 International Half Yearly Meeting.. This has been the subject of much debate and some acrimony and no doubt things will have moved on by the time you read this.

On my request, Hospitality Guaranteed have developed their system to allow it to take deposit payments by debit and credit card at the time of booking and final payments

when demanded by the hotels. The money will be paid straight into our conference bank account. This will be live for Birmingham at Harrogate and obviously could be available for our conferences going forward, so please have your debit card ready when booking. Credit cards will attract a charge.

## **Regional Dinners**

Top 12 Regional Dinners. I am being assisted by Lawrence Bamber in promoting these popular Regional Events, which have had good attendances all year. Organisers please think long and hard about our speakers as they are so important to the success of the evening. Let Lawrence and I know about any good speakers you see and we can spread the word. If you can organise a multi club event in your part of the country, please contact us. We are not limited to twelve. Details are on the Events page on our new website.

## **Council Weekends**

National Council met at Rednal, Birmingham, in early February, Bournemouth in April and Stansted in July, where it was combined with our first Presidential Charity Ball. Shrigley Hall in October had to be cancelled due to the funeral of Vaughan Harris, but I have managed to negotiate via our contact at The Hotel Collection, that we can carry forward over £2000 as a deposit for the October 2016 Council Weekend.

## **Golf**

Ken Donald (National Councillor Region 2) did a sterling job again this year with our Regional and National Golf days. Still less than half of the Regions hold an event, which is a shame. Ken organised a superb finals day in September this year.

## **Classic Car Weekend**

Ray Hill organised this at Hinckley, with a couple of very enthusiastic local 41 clubbers. It was the first such weekend and the success of the event will mean that there will be more to come.

## **Millennium Way**

Chris Tayler and his team of 41 clubbers are working with Nicole and Cait at Marchesi House on a plan to help gather a database and carry out a small bit of marketing to support this tremendous Community Service initiative by Solihull 41 Club and 10 other local clubs. This is a 100 mile long-distance path through the Midland counties, with 43 small circular walks available. We are hoping to announce plans soon to make one of these walks wheelchair friendly.

## **National Arboretum 41 Club Garden**

The new plinth was installed in 2014 by Peter Good - National Councillor Region 10 (thanks Peter) and all the 4 Round Table Family of clubs said it was lovely, so no more work needs doing. About 70 members of the Round Table Family attended on Remembrance Day. Visit this venue if you can. It is open every day of the year and is simply awe inspiring. This is another amazing achievement, this time by Lichfield 41 Club.

## Sales.

We had a successful year, with the following key numbers and previous year comparisons:

2012	Sales £23572	Commission £5309	22.5%
2013	Sales £27935	Commission £7367	26.4%
2014	Sales £34219	Commission £6144	18.0%

Sales profit overall, per Mark Fairchild's report, has decreased from £7286 to £5752 in the year. Although our profit margin is lower, remember that all the risk is with PS Graphics going forward. Paul Sankey at PS must be commended on the enthusiastic, friendly and efficient service he offered to our members throughout the year. I received many favourable comments.

Write off of old stock was £2008, with the value in our accounts written down to zero on those old items. We have withdrawn all but 4 National Councillors boxes and I now possess most of the old stock we inherited and paid for. I have again reduced the prices of these items to try to sell them.

The sales commission has decreased this year because we ran out of the old stock of jewels which we gave Paul and now get less from every jewel sold. Paul has recently had a lot of difficulties with his engraving company and has had to change supplier, which has resulted in a small price increase to £30 from £29. Orders placed in the Autumn were badly delayed.

## Platinum Privileges

We continue to work with "The Hotel Collection" who offer our clubs good deals and our members 25% off prices at their very lovely hotels. Just go to [www.thehotelcollection.co.uk](http://www.thehotelcollection.co.uk) to see the choice and sign up to receive their smashing offers.

David Leach National Councillor Region 24 reports to me that the Wider Wallet scheme continues to be woefully underutilised by our members, but is probably the best deal you can get off your high street shopping. You have got to be rich or bonkers not to use this benefit which can easily save you your annual 41 club subscription each month. See [www.41club.widerwallet.com](http://www.41club.widerwallet.com)

Hyundai continue to offer very good discounts to registered members. Contact the National Secretary to get an authorisation letter to give to the dealership. I am starting to negotiate with their contact going forward.

David Leach commends our Novelunity scheme to members. It is for avid readers of e-books. See [www.noveltunity.com](http://www.noveltunity.com) and enter 41NOV35

## Summary

So you can see it has been another very hectic year. Add to this the fact that every weekday of every month nearly fifty 41 clubs meet. Most clubs have other spin off groups doing anything from golf to shares to poker to tennis to walking to overseas

trips to helping their Round Table and many more besides. So, as we reflect on last year, let's celebrate all that is good in 41 Club – we don't just sit there!

**Barry Durman**

## **ASSOCIATION'S INTERNATIONAL OFFICER – DAVE CAMPBELL**

### **The 41 Club International AGM April 2014**

The 2014 International AGM was hosted in Korsør by 41 Club Denmark. At the AGM, chaired by International President, Christoph Haenssler, the business of the organisation was conducted, and included the following agenda items;

**Resolutions Tabled** – The following 2 resolutions were tabled by the board.

#### **Rule 10 (e) Finance**

Existing rule : Associations with less than 10 Clubs and 150 Ex-Tablers and those outside Europe are entitled to a 50% discount of the basic fee if they so wish. The attention of those who elect to do so is drawn to the restrictions detailed in rules 5 and 9.

Proposed changed rule : The following Associations are entitled to a 50% discount of the basic fee if they so wish.

1. Associations outside Europe.
2. Associations with less than 10 clubs and 150 Ex-Tablers.

The following Associations are entitled to the following discounts of the basic fee if they so wish ●Associations with only 3 clubs – a discount of 60% ●Associations with only 2 clubs – a discount of 70% ●Associations with only 1 club – a discount of 80%. The attention of those who elect to do so is drawn to the restrictions detailed in rules 5 and 9.

#### **Objects**

The objects of the Association are :

- (a) To encompass all Associations consisting of clubs of Ex-Tablers.
- (b) To maintain at International level the contacts between those clubs.
- (c) To maintain at the same International level the bonds of friendship which unite all Ex-Tablers

#### **Proposed addition to the rules**

- (d) To initiate, develop and improve working relationships with Round Table International and Round Table Clubs for fellowship, networking and joint service objectives.

**Resolutions Voted on** (These were tabled at the 2013 International AGM in Interlaken)

Existing rule, Membership 3.2(g) : A decision to expel or reinstate a member Association shall require a two-thirds majority of the delegates present and voting.

Proposed changed rule 3.2(G) : A decision to expel or reinstate a member Association shall require a **75%** majority of the delegates present and voting. (**Resolution was adopted**)

Existing rule, Meetings 9(h) : The quorum for a meeting shall be 50% of the members of the International Council. The business shall not commence until a quorum is present and shall be adjourned at the time if it is not maintained. If there is no quorum present one hour after the time appointed for the meeting, the meeting shall take place with the International persons present.

Proposed changed rule 9(h) : The quorum for a meeting shall be 50% of the members of the International Council. The business shall not commence until a quorum is present and shall be adjourned at the time if it is not maintained. If there is no quorum present one hour after the time appointed for the meeting, the meeting shall take place with the International persons present. **Apart from rule change all other decisions shall require a simple majority of the International councillors present.** (**Resolution was adopted**)

Existing rule, Rules 12(a) : These rules shall not be altered other than by a two-thirds majority of the delegates present and voting at an Annual General Meeting. Details of any proposed modification or additions must be submitted to the secretary by 1<sup>st</sup> February in any year for circulation with the notice of the next AGM. During a half-yearly meeting, all questions regarding 41 International can be discussed, and all questions that are not specially reserved to the Annual General Meeting can be decided.

Proposed changed rule 12(a) : These rules shall not be altered other than by a **75%** majority of the delegates present and voting at an Annual General Meeting. Details of any proposed modification or additions must be submitted to the secretary by 1<sup>st</sup> February in any year for circulation with the notice of the next AGM. During a half-yearly meeting, all questions regarding 41 International can be discussed, and all questions that are not specially reserved to the Annual General Meeting can be decided. (**Resolution was adopted**)

The application for affiliation received from **Malta** was approved and the affiliation certificate was presented by the President. Malta becomes the 21<sup>st</sup> country affiliated to 41 International.

An application for affiliation was received from the Netherlands. This was circulated to all member countries for approval at the 2015 AGM.

### **Election for post of Vice President 2016 - 2017**

Both Austria and South Africa submitted applications to host this post.

Austria announced that they would stand aside to give way to a non-european country. South Africa will therefore host the Presidency in **2017 – 2018**, their candidate being Bruce McKay.

### **Presentation of the Half Yearly Meeting 2015**

GB & I National IRO, Dave Campbell gave a presentation on the arrangements for the 41 International HYM which will be held in Birmingham from 23<sup>rd</sup> – 25<sup>th</sup> October 2015.

### **Application to host the Half Yearly Meeting 2016**

There being only one application to host this meeting, India were awarded the meeting

### **International AGM 2015**

The 2015 International Agm will be held in Limassol, Cyprus on 25<sup>th</sup> April 2015

### **Visits 2014**

In addition to the International AGM in Denmark, I have visited France, Romania, Germany, Cyprus, Austria, Belgium, Switzerland and New Zealand. At every visit I have been fortunate to enjoy the fellowship and hospitality extended by members of those countries and I would like to express my thanks to the many friends I have made.

In September I visited Market Harborough 41 Club for the 50th Anniversary of their twinning with Halle, Belgium. The event included a trip to Stratford on Avon with a tour round the RSC theatre. The main event on Saturday was a 60s night for over 80 people where the more adventurous of us dressed the part as well.

### **Half Yearly meeting – Blenheim, New Zealand – 1<sup>st</sup> November 2014**

International President, Carsten Flink , opened the meeting with greetings to members from 41 Clubs, Tangent, Round Tables, Ladies Circle and Agora. He also expressed his sadness at the passing of the International Archivist, Vaughan Harris, a Past National President of both RTBI & 41 Club GB & I and a much respected member.

Carsten read out the “Memorandum of Understanding” and informed the meeting that RTI was in agreement with the document. He also confirmed that The Netherlands, Poland and Sri Lanka have submitted their applications for affiliation to 41 International. Subject to approval these will become full members at the next 41 International AGM in Cyprus 2015.

Other areas looking towards developing their 41 clubs are Singapore, Estonia and New York.

The 2016 International AGM will be held in Landshut, Germany from 22<sup>nd</sup> – 24<sup>th</sup> April.

Italy have applied to host the 2017 International Half Yearly meeting which will be held on the last weekend of October. Venue TBA

### **International Vice-Presidency Applications**

Sweden announced they would be nominating Staffan Aronsohn for 2017 – 2018

**(Sweden subsequently withdrew their nomination in January 2015)**

Belgium announced they would be nominating Luc Trigaux for 2018 – 2019

India announced they would be nominating Dr V Siddharthan for 2019 – 2020

Nominations have been sought for the positions of International Treasurer 2015 - 2018

At home, we are looking forward to the launch of the new 41 Club website. In future the input of information will be handled by individuals, thus making the site more flexible and easy to update. I shall therefore be working on the International pages to expand on the information available to members. We continue to put clubs in contact with those overseas and the number of twinings has continued to increase.

It is an honour to represent GB&I as your International Officer and I have enjoyed meeting 41er's from around the world, exchanging views and whenever possible giving advice.

I would encourage fellow members to consider forming bonds with our overseas friends, be it twinning, Euromeetings or attending one of the many International meetings and AGM's. As an organisation we continue to grow Internationally and look forward to accepting many more countries into 41 Club International.

**Dave Campbell**

## **NATIONAL EXTERNAL COMMUNICATIONS OFFICER (co-opted) - SIMON THOMAS**

The year has seen the progression of the new national website from the original blueprint to a finished site.

The journey has been an extended one as new features and requests were frequently accommodated along the way. The net result is a substantial web development built on a project development structure that readily enables future growth and extension.

The key milestone has been reached bar, a couple of final snags, so the site should be ready for general release before the close of January 2015. The important testing phase when the councillors were invited to the development site to test and upload their content as site editors and contributors is complete. It was the first wider audience testing when any "real world" issues in the system became apparent. This went well and we are pleased with the outcome. This test did what it was supposed to do and highlighted a couple of usability issues that have been corrected.

Martin Green has been a key partner in getting the website where it is and has been a driving force in both proofing and relentlessly pursuing content. Relevant and bountiful content is key to keeping this site vibrant and used. The documentation MG produced makes for a relatively painless initiation for any website editor.

During the long build period new ideas for additional functionality and content were regularly forthcoming. Many of these were adopted into the website development whilst some were put onto a phase two list for reasons of financial prudence as much as not

wishing to delay the launch further. We can decide whether we incorporate these phase two items or not at a later stage; each on their own merits.

The website management system (WMS) integrates with CAS on a one way basis taking scheduled updates to synchronise with the website and update the membership and individual club officers. The WMS has completely taken over from CAS for the events listing facility, which has in turn been extended in the new website to accommodate International events and individual club events in the microsites on a common events listing platform.

As it is technically possible to stage release the main site without the full microsites this was the considered release plan. The individual club sites are fully active and can be populated and managed by the individual clubs now, so to publish is just a matter of giving access to the individual clubs' editors. This will be scheduled and will follow the documentation being produced by Martin. Therefore the initial release of the main site will just provide the basic individual club's content from CAS at individual club level.

## **Conference Website & Domains**

### ***Domains***

We now have tenure of all the 41 Club Conference domain names. For consistency I recommend that we use 41clubconference.org as the main conference domain name in all communications and our default email footers. This puts it in line with the main website which is also under a .org extension. All other conference domain names point to 41clubconference.org.

### ***Conference Website 2015***

This has been completed and with the Harrogate team since mid-September 2014. It is now largely well populated with content and is fully manageable by them.

### ***Conference Website 2016***

This can be made available as soon as it is required. It will be the exact same framework as Harrogate and we'll rebrand the theme templates to Birmingham 2016 as soon as art is provided. The site can then be completed in a development area and switched in place at the exact moment required during Conference this year.

### **Domain Names**

We now also have tenure on the domain names 41club.co.uk and 41club.com and I suggest that, there being no other recommendation, they are pointed to the main domain at 41club.org for the website.

### **Wider External Communications**

The engagement with social media channels should be coordinated under a single global club organiser. This way all channels reinforce a unified 41 Club message and style and in turn support each other and the website. These should include Facebook and Twitter as the social media mainstays, but also consider LinkedIn and Google+. Other channels exist that could be worth consideration.

With regards to coordination of these, this should be directed and monitored from within 41 Club however for the actual content generation and publishing, there are external

agencies who can drive this for us on a day to day basis. Consistent regular articles on all channels and responses to people engaging with our social media is crucial to it making the impact anticipated.

**Simon Thomas**

## **NATIONAL TREASURER - MARK FAIRCHILD**

### **Treasurers Report 2014**

My report for the year follows. Although you are of course welcome to ask any questions of it at the AGM, I would prefer you to ask them prior to it by email. This isn't an attempt to hide anything, but it will enable me to answer them properly. The alternative is that I make something up on the day, delay proceedings while I find a proper answer, or both.

### **2014 Accounts**

During the year we embarked on a major IT project to replace the existing website, which is ten years old and showing it's age. This has had a significant effect on our finances, as you would expect. The total cost for the year was £38,670, which has been capitalised and will be depreciated over 3 years, reflecting the long term benefit to 41 Club. The project covered the main website, which by the time you read this report should be live, the conference website and integration into CAS.

An additional IT project has also been capitalised, a database to manage the details of ex-Tablers who haven't joined 41 Club. This makes use of data provided by RTBI, and will allow us to target these individuals with a view to bringing them back into the fold. The cost of this was £5,400.

The 2014 accounts contain 6 months depreciation on both of these projects. As the budget which was set prior to these developments being approved by National Council it has resulted in a significant overspend.

Other variances of note are:

- AGM expenditure included £5k for the webcasting of the AGM and the electronic voting trial. Without this, which again was not budgeted for due to the timing of our AGM / financial year, there would have been a £3k underspend on this budget
- The loss of Hyundai's sponsorship of the Presidents car means we have had to dip (£3.3k) into the contingency fund set up during 2013 to cover such an eventuality. This is held as part of our general reserve, and will cover the cost of the car in 2015 as well.

- An overspend of £5k on Council Meetings was caused by the late cancellation of the October meeting, due to the clash with Vaughan Harris's funeral.
- Membership promotion has also been overspent. The spend includes two years of Wider Wallet subscriptions (2013 having been billed to us at £1.20 rather than £1200), postage costs associated with mailings to ex-Tablers who haven't joined 41 Club, and expenditure on promoting the four families in Ireland. Round Table Family Eire (RTFE) has been championed by Phil Ellis, who I'm sure will be telling you about his many successes in his report.
- Archiving shows an underspend (it's not all bad news). This is due to the scanning company repaying a credit note we were holding against future needs. When the initial project was completed, it was envisaged that there would be further scanning to do each year, but of course as all correspondence is now electronic this need has evaporated.
- After a couple of years of price reductions on old stock, we have bitten the bullet and written off the remaining items. These include redundant items such as car tax disk holders along with slow selling items (Presidents pin badge anyone?). The items still physically exist, but will be sold on a best endeavours basis by Barry Durman, our resident spiv, with any income being treated as a bonus.

Capitation is down by £7k. This is due to clubs disaffiliating in the 21 months since the budget was set. There is also a number of clubs which hadn't paid their 2013 capitation but were included as debtors in that years account, as they had indicated that they intended to remain affiliated. While some were true to their word, there were a number which disaffiliated this year. For that reason, of the 10 clubs that are yet to pay their 2014 capitation, I have only included two as a debtor, as they had paid by the time of this report.

I have often wondered why the Income & Expenditure Account is presented as it is, with no budget to allow easy comparison against the actual spend. I suspect the answer is, like so many things, "because we've always done it that way". Well, not any more! Hopefully you will find that useful, if not it at least it should make the figures so small that you can't be bothered to read it and ask questions ....

So, without further ado, Appendix D contains the I&E account and Balance sheet for 2014.

The financially savvy amongst you may have noticed the large drop in reserves this year, which is mainly as a result of the expenditure on the new website. Whilst it is larger than I had anticipated, it still falls within the parameters of the reserves policy, and the reserves will increase over the next couple of years as the effect of the depreciation works its way through the accounts. To illustrate this, I have also produced a cash flow statement for 2014-16, based on this years' accounts, the 2015 budget and the proposed 2016 budget. (Appendix D)

I would stress that any rumours of impending financial meltdown by the more pessimistic members is unfounded – I've reproduced below an excerpt from the reserves policy, which can be found on the Treasurers page on the website.

*"To keep the club financially stable, it is important that we maintain a level of reserves sufficient to meet our continuing obligations.*

*Based on the information to hand, our main items of expenditure are:*

*Magazine £12k per issue - April, July, November*

*Insurance renewal £10k - February*

*Meetings £35k – Feb, April, June, October, includes expenses*

*RTBI Admin contract £2.5k monthly*

Insurance must be purchased, and we are in a 3 year contract with round Table for the Admin the cost of which is charged on an hours used basis. We are required to hold an AGM and 3 NC meetings, so these need to be covered as well. The magazine, although budgeted for, is classed as optional expenditure – if we hit a financial crisis, it could easily be pulled / delayed. Other items of expenditure, including expenses, could likewise be delayed with no reputational loss. Note that this would reduce the cost of the AGM / NC meetings by the weekend allowance and mileage of all who attended, bringing the cost of them down to less than £10k.

So this leaves us with a minimum reserve level of £50k, to cover insurance (£10k), the admin contract (£30k) and meetings (£10k). To allow for a margin of error, it is recommended that an additional 20% contingency is allowed, i.e. £60k in round figures." The Financial Reserves policy at this level was reviewed and approved by National Council in February 2015.

The accounts have been inspected by Duncan & Toplis, our independent examiners, and their statement can be found on page 37 of the Agenda.

**Mark Fairchild**  
**National Treasurer**

## **APPENDIX B. RESOLUTIONS**

### **RESOLUTION 1 - Honorary Members:**

**Proposed by Retford 41 Club – Seconded by Chorley Rural 41 Club**

**Retford 41 Club propose:**

**Honorary members who have (i) accrued two or more years as honorary members, and (ii) have attended 10 or more 41 Club programme events, may at the discretion of their Club be invited to become full members.**

**As a result of this the following rules will need to change:**

**Rule 2.1 and Rule 4.2**

#### **RATIONALE:**

Many clubs are getting close to closing down or have closed down or have been forced to disaffiliate from the Association because their feeder table has closed and hence their traditional supply of new members has dried up. Initiatives taken by Round Table have not ceased or reversed this trend. Existing membership rules are inflexible and prohibitive and in themselves, unless modified to provide new sources of membership, are likely to cause the demise of remaining clubs and ultimately the demise of the association itself. It is frustrating for many existing members to witness this demise happening.

Active honorary members often provide invaluable support for their local 41 club's activities and are usually well known by their active local 41 club members. They are unique in this way and many are likely to provide a suitable alternative source of (full) membership if this proposed resolution is granted. Honorary members usually are ineligible for Round Table because of their age.

This resolution if granted would permit honorary members, who have met the attendance and time requirements and if thought suitable by club members, to transfer to full membership. This resolution would also provide a route for prospective (full) membership.

### **NATIONAL COUNCIL SUPPORT THIS RESOLUTION**

### **RESOLUTION 2 - Selective Membership (Non-Feeder-Table Dispensation Rule):**

**Proposed by Retford 41 Club – Seconded by Chorley Rural 41 Club**

**Retford 41 Club propose:**

**Clubs without feeder tables (and therefore having no dependable source of recruitment) to be allowed to induct not more than two 'non-ex-tabler' recruits annually as full members.**

**As a result of this the following rules will need to change:**

**Rule 2.1 will require amending.**

**A new rule, Rule 4.10 will be created.**

**RATIONALE:**

Many clubs are getting close to closing down or have closed down or have been forced to disaffiliate from the Association because their feeder table has closed and hence their traditional supply of new members has dried up. Initiatives taken by Round Table have not ceased or reversed this trend. Existing membership rules are inflexible and prohibitive and in themselves, unless modified to provide new sources of membership, are likely to cause the demise of remaining clubs and ultimately the demise of the association itself. It is frustrating for many existing members to witness this demise happening.

This resolution proposes an opportunity for those clubs without feeder tables to induct not more than two suitable non-ex-tabler recruits annually. This may provide a potential life-line for clubs that have lost their feeder table and would otherwise be forced to close or disaffiliate and that know of suitable local non-ex-table nominee(s) wishing to join them. The nominees are likely to be suitable in character but ineligible to join Round Table because of their age, aside from not living or working in an existing Round Table's catchment area. The limitation of only two non-ex-tabler(s) annually is a compromise intended to save the club from closing and preserve a clubs immediate character.

**NATIONAL COUNCIL HAS NO VIEW ON THIS RESOLUTION**

**RESOLUTION 3 - Conflict of Interest**

**Proposed by Hollywood 41 Club - Seconded By Bangor 41 Club**

**Hollywood 41 Club propose:**

**Prior to any decision being made by the Board and/or Council members of National Council (for the avoidance of doubt this includes National Officers) must declare any interest or personal involvement in the decision and/or the person or organisation being awarded a contract or receiving any benefit.**

**As a result of this the following rules will need to change:**

**Rule 6.2 will require amending.**

**Rule 10.8 will be added.**

## **RATIONAL:**

As you were tasked in Bournemouth to review governance of the association, we would find it prudent that a Declaration *of Interests be included in the rules*. It is a prudent Governance.

Of course this will not exclude anyone from holding office or is it design to do that, but to task each individual on National Council and Board to be accountable. If you have an interest in “Publishing” for example, then you declare your interest. That standing committee, Board or National Council will decide whether or not a conflict of interest has or could occur and make recommendations. But this is only possible if the individual, clearly states before the committee or discussion that a conflict of interest may occur.

## **NATIONAL COUNCIL SUPPORT THIS RESOLUTION**

### **RESOLUTION 4 – inclusion of Northern Ireland in describing the Association**

**Proposed by Bangor 41 Club - Seconded by Holywood 41 Club  
Holywood 41 Club proposes:**

**The inclusion of the words “Northern Ireland” in the constituent club definitions of the Rules.**

**Rule 2.0 will require amending.**

## **RATIONAL:**

This rule might seem trivial, but in these days of insurance companies looking for any excuse or ambiguity to “**not**” support a claim. This change will clearly remove any ambiguity in the definition of the GB&I, changing it to UK&I. The “current” definition clearly states, that Northern Ireland is an “Overseas Clubs” and therefore in the definition interpretation, is not a part of the British Isles. This is supported by the use of GB&I in any promotional material used by the Association. Although this is seen as an oversight as none of the members of 41clubs in Ireland have any issues being in one region. This change will put Northern Ireland back into the map of the Association of Ex-Round Tablers' Clubs of the UK & Ireland.

I therefore recommend that these changes are made at the seventieth Annual General Meeting in Harrogate.

## **NATIONAL COUNCIL SUPPORT THIS RESOLUTION**

### **RESOLUTION 5 – Reserves Policy**

**Proposed by Party Tyne 41 Club – Seconded by North Berwick 41 Club**

**Party Tyne 41 Club propose:**

**Provision should be made in the forthcoming Financial Budget for 2015 and each subsequent year that the Association's Assets/Reserves in the form of "Cash" should be no less than a minimum of six months but preferably twelve months of the Annual Total Expenditure of the Association.**

**The role of the National Treasurer shall be enhanced to being one of having oversight over expenditure and the authority to veto any expenditure which is not consistent with maintaining expenditure within the above parameters, even if this requires curtailing expenditure already budgeted.**

**Also maintaining income from Capitation at a level consistent with the expected decline in overall numbers without exceeding an increase of 4% (£0.50) to each Member per annum.**

**Where the National Treasurer has to employ these new powers the matter(s) must be reviewed at the next combined meeting of the National Board and the National Council Members, even if a special meeting has to be convened.**

**The National Council Members will continue to have the ultimate power in financial decision making on behalf of the National Association.**

#### **RATIONALE:**

Due to the inevitable drop in 41 Club Membership over the next five years, Capitation Income will reduce unless Membership Fees are significantly increased. In order to avoid both unacceptable increases in capitation and the Association becoming insolvent, it is necessary that a close day-by-day control be kept on expenditure.

#### **BALANCE SHEET**

The only significant item on this is the Cash Assets- as below

- In 2008 the £112K Cash Asset represented 72% of Total Expenditure.
- In 2013 the £112K Cash Asset represented 50% of Total Expenditure.

If what we are being told the figure for Cash Asset in 2014 has dropped to £80K, then this represents 37% of Total Expenditure

#### **Income**

1. This has increased year on year against a declining Membership by increasing subscriptions.
2. In 2008 = £150K, 2013 = £211K, Budget for 2015 = £224K
3. Other income apart from Sales is insignificant, and can Sales be maintained at £6000.

#### **Expenditure**

This has gone up from £156K in 2008, with a significant jump in 2011 to £198K and a Budgeted figure of £233K in 2015, which represents an increase of 49% in 8 years at 6% per annum.

At an average cost of £19K per month in Expenditure, then unless Capitation comes in very quickly in 2015 the Cash available will only last 4 months.

## **NATIONAL COUNCIL HAS NO VIEW ON THIS RESOLUTION**

### **RESOLUTION 6 – Deferment of Budget Approval.**

**Proposed by Gosforth 41 Club - Seconded by: Newcastle 41 Club**

**Gosforth 41 Club propose:**

**Acceptance of the budget for the year ended 31st December 2016 should be deferred pending the membership being given a thorough analysis, i.e. details of, and explanations for, all of the categories of income and expenditure in excess of £2,000 shown in both the income and expenditure account set out in the 2016 budget and of not only the expenditure but of also the balance sheet items in the accounts for each of the years ended 31st December 2012, 2013 and 2014.**

**Furthermore, there should also be made available for scrutiny a monthly cash flow forecast for the current year, ending 31st December 2015, which must provide a similar explanation of the expenditure, highlighting where the Association has contractual commitments, and setting out the assumptions made regarding income from capitation.**

**As all of this information is historic, there should be no undue delay in making it available by the end of September 2015 when the Membership of the Association must be given an opportunity to revisit the budget for the current ( 2015 ) year and that for 2016.**

#### **RATIONALE:**

There is currently no policy setting out a minimum level of cash reserves to ensure adequate funding for the Association having regard to its stated objectives. There has, however, been a significant reduction in cash reserves in the year just ended. There has also been a reduction in membership which, apart from sundry income from sales and advertising, represents our only source of income.

Given that the accounts presented to the AGM do not provide an acceptable level of information concerning either the decline in capitation, nor the major categories of expenditure, nor what contractual commitments have been entered into, there is a regrettable lack of transparency that can only be addressed by undertaking a comprehensive review of the accounts in recent years and the budgets for this year and next to ensure that the Association is, and will continue to be, adequately funded for the foreseeable future.

## **NATIONAL COUNCIL HAS NO VIEW ON THIS RESOLUTION**

## APPENDIX C: ELECTION OF ASSOCIATION OFFICERS 2015-2017/8

The following Officer Nominations were received by the National Secretary by the 1st February 2014.

Office Name	Nominee	Nominating Club
<b>National Vice-President</b>  (who shall be National President-Elect)	Barry Durman	Shirley Late Knights

### NOTES:

All Board roles with the exception of the National President, National Vice President and immediate Past President shall be elected for an initial period of three years with the option of a second term of two years if re-elected.

The following posts have a single candidate who are Standing Officers in Post, nominated for their second term of two years.

Office Name	Nominee	Nominating Club
<b>National Secretary</b>	Manny Martins  2 <sup>nd</sup> Term	Hamble Valley Stick Club  Kingston upon Thames Ex-Tablers Club

Office Name	Nominee	Nominating Club
<b>National Fellowship Officer</b>	Andrew Mackereth  1 <sup>st</sup> Term	Lancaster 41 Club

The C.V. of the Candidates standing for election are detailed on the following pages for the information of Voting Delegates.

Each will deliver an address lasting not more than five minutes, to assist the Delegates in making their choice.

## NOMINATIONS FOR NATIONAL TREASURER

**Candidate 1: Mark Fairchild**

**Exeter 41 Club**

ASSOCIATION	DATES	ROLE(S)
<b>Round Table</b>	1992 - 2006	Exeter 123 – all posts except Treasurer
	2006 - 2008	President – Okehampton 944
	1993 - 1998	Area 19 Exec (Media 7 PR, Sports, CSLO)
	1999 - 2002	Area 19 Hon. Secretary (2 stints)
	2002 - 2004	Area 19 Vice Chairman & Chairman
	2004 - 2006	Round Table National Councillor (Media & PR & International committees)
<b>41 Club</b>	2001 – to date	Exeter 41 Club - All posts except Treasurer
<b>41 National</b>	2007	Region 22 National Councillor (currently Caretaker)
	2007 - 2008	Torbay 2008 National Conference Chairman
	2012 - 2015	National Treasurer

### **Mark Fairchild – Election Address**

I have been your Treasurer for the last three years, during which time I have attempted to make the accounts more open and easier to understand. I guess the vote will show whether or not I have succeeded.

So what have I achieved?

Budgets are now set each year from the bottom up to reflect planned spending, where known. I have restructured some budget heads, to enable us to identify the true cost of an item, and record expenditure appropriately so that overspends aren't hidden.

Established a Reserves Policy in 2012 that set the minimum level of Reserves to be maintained to keep the Association running at £60,000 – full details of which can be found on the Website.

Council expenses have been re-vamped with the introduction of a lower flat mileage rate and higher weekend allowance to remove the cross subsidy between the two.

Accounts and budgets are published on the internet, with questions invited to clear up any queries before the AGM rather than delay proceedings on the day.

This year, for the first time, the I&E account shows comparisons against budgets rather than just last year's spend, which should make it easier for you to form an opinion on the figures.

I have established and managed online capitation payments.

And of course I've managed to speed up the AGM with my own inimitable way of presenting the accounts.

So why do I want to carry on?

To finish what I've started really, I reckon I've got a few years left in me at 54. With the new website, which I can update myself, I can further the cause of transparency.

We've got a cash-flow statement now, quarterly accounts, in fact anything could be published. One caveat though, I'm not psychic, if you want to know something just ask.

It's not my budget and accounts, it's not the Boards, or Council's, it all of ours. Whether you're interested in the detail or just content to let someone else look after it, I would appreciate your vote.

**Candidate 2: Eric Peacock**

**Party Tyne 41 Club**

<b>ASSOCIATION</b>	<b>DATES</b>	<b>ROLE(S)</b>
<b>Round Table</b>	1967 - 1972	Founder Secretary – Ryton Round Table 951 plus other posts each year
	1972 - 1977	Congeton Round Table – Treasurer + Fellowship
	1978 - 1985	Ryton Round Table 951 – Chairman 1980/81 + other posts each Year
	1981 - 1985	Area 20 – Hon. Secretary for 3 years, + Sales + fellowship
	1983 - 1986	Area Weekend Convenor
<b>41 Club</b>	1985 - 1988	Ryton 41 Club - resigned
	2008 – to date	Party Tyne 41 Club – presently Secretary
	2013 – to date	Chairman 41 Club/Tangent Conference Committee 2015

**Eric Peacock – Election Address**

**Gentlemen**, as a member of this great fellowship organization, I am incensed at the state of the Association's finances.

It transpires that in June 2012 a policy on maintaining cash reserves was written to maintain cash reserves at a level over £100,000, perceived as essential to protect the Association's financial position. Recently this policy has been amended to allow the reserves to stand at only £60,000. It seems more than a mere coincidence that extravagant expenditure in the last financial year has seen the reduction in the cash reserves by nearly £50,000 to arrive at a figure in this year's accounts that accords with the revised policy.

The budget for 2015 is seriously flawed in that projected income from capitation is overly optimistic and there is clearly no willingness by the Board to curb expenditure.

The 2016 budget continues to fly in the face of reality. There is no evidence of any intention to reduce expenditure to accommodate either a fall in income or to protect the cash reserves against unforeseen costs.

Since 2013 to the end of 2016 we will have spent £120K on IT, with a simply staggering amount of this being for a new website. This expenditure being capitalised to hide it in the accounts. Decisions have been made without any apparent regard to what the membership either want or are likely to use. It is estimated that this will cost a further £20,000 in due course.

It is, of course, now impossible to change the result shown by the 2014 accounts, but the excessive expenditure, uncertain income from capitation and perilously low cash reserves cannot be ignored. You must not approve the 2016 budget without further critical review.

**Gentlemen,** you have been warned and I should appreciate your Support.

## Appendix D: Accounts for the year ended 31st December 2014

### The Association of Ex-Round Tablers' Clubs

#### Income & Expenditure Account

	2014		2013	
	Budget £	Outturn £	Budget £	Outturn £
<b>INCOME</b>				
Capitation fees - Current	-210,000	-204,061.46	-221,875	-211,681.65
Capitation fees - Arrears	0	1,449.50	0	1,842.00
Capitation	-210,000	-202,611.96	-221,875.00	-209,839.65
Bank interest	-1,000	-688.52	-1,000	-1,670.38
Less Corporation Tax	0	127.81	0	332.82
Conference surplus	0	0.00	0	-215.93
Sales profit	-6,000	-5,752.60	-6,000	-7,286.19
Advertising revenue	-2,000	0.00	-3,000	-252.00
	-219,000	-208,925.27	-231,875.00	-218,931.33
<b>EXPENSES</b>				
Administration - Marchesi House	27,500	26,619.84	26,200	25,034.60
Printing & stationery	3,000	1,783.16	7,000	1,816.57
IT systems	19,000	17,586.30	20,000	20,604.32
Cost of annual general meeting	10,000	12,292.06	4,000	10,355.15
Presidential expenses - home	20,000	13,806.43	20,000	11,594.28
Presidential expenses - international	7,000	5,305.88	6,900	5,062.60
Presidents Car	0	3,300.00	9,000	0.00
International Officer expenses	7,000	7,201.68	6,900	6,499.64
41 International subscription	4,000	5,071.51	4,000	4,331.25
Conference Officer expenses	2,000	1,133.29	2,500	1,245.63
Cost of conference	6,500	4,763.55	7,500	9,004.00
Donations to Charity	0	0.00	0	215.93
Magazine printing	21,000	18,065.53	21,000	19,615.83
Magazine P&P	20,000	21,494.28	21,000	17,892.86
Council meetings	29,000	33,722.18	25,440	27,443.52
Board & other meetings	6,000	6,595.04	16,220	4,352.33
Club visits by councillors	6,000	5,817.40	3,375	7,972.69
Insurance	11,000	11,200.08	10,000	10,695.70
Gifts, awards & jewels	2,000	1,042.78	1,500	905.88
Audit & accountancy	1,000	960.00	1,750	930.00
Honoraria to officers	2,000	1,900.00	2,000	1,900.00
Sundries	1,000	1,566.36	1,000	1,147.80
Obsolete stock written down	0	2,393.04	0	3,204.54
Depreciation	5,000	12,402.00	2,000	5,726.00
Marketing & development			3,500	3,573.37
Arboretum maintenance			500	500.00
Membership promotion	10,000	13,660.00	1,250	1,128.73
Phoenix initiative			1,250	1,822.30
RT membership grant			5,000	5,000.00
Archives	1,500	147.65	250	2,282.48
	221,500	229,830.04	231,035.00	211,858.00
<b>General fund surplus</b>	<b>-2,500</b>	<b>-20,904.77</b>	<b>840.00</b>	<b>7,073.33</b>

## Appendix D: Accounts for the year ended 31st December 2014

### The Association of Ex-Round Tablers' Clubs

#### Balance Sheet

		2014		2013
	£	£		£
<b>Fixed assets</b>				
Cost	22,039.38		22,039.38	
Expenditure capitalised	44,070.00		0.00	
Deduct depreciation	<u>-24,106.00</u>		<u>-11,704.00</u>	
		42,003.38		10,335.38
<b>Current assets</b>				
Stock at lower of cost & net realisable value	3,904.77		8,130.98	
Debtors & prepayments	15,388.16		14,767.34	
Cash at bank	<u>66,537.40</u>		<u>112,795.78</u>	
		85,830.33		135,694.10
<b>Current Liabilities</b>				
Creditors and income in advance		-2,146.59		-1,350.78
<b>NET ASSETS</b>		<u>125,687.12</u>		<u>144,678.70</u>
 <b>FINANCED BY :</b>				
<b>General fund:</b>				
Balance 1 January	143,398.60		136,325.27	
Surplus/(deficit) for year	<u>-20,904.77</u>		<u>7,073.33</u>	
Balance 31 December		122,493.83		143,398.60
<b>Special Reserve : Anthony Nolan Trust</b>				
Balance 1 January	0.00		0.00	
Income	3,193.29		0.00	
Fund paid over	<u>0.00</u>		<u>0.00</u>	
Balance 31 December		3,193.29		0.00
<b>Special Reserve : McMillan</b>				
Balance 1 January	1,280.10		0.00	
Income	1,070.00		1,280.10	
Fund paid over	<u>-2,350.10</u>		<u>0.00</u>	
Balance 31 December		0.00		1,280.10
<b>Total Funds</b>		<u>125,687.12</u>		<u>144,678.70</u>

Mark Fairchild : National Treasurer  
7th February 2015

## Appendix D: Accounts for the year ended 31st December 2014

Cashflow statement	Actuals		Budget		Budget	
	2014 £	2014 £	2015 £	2015 £	2016 £	2016 £
Opening cash balance		112,795.78		66,537.40		69,444.11
(Deficit) / Surplus for year	(20,904.77)		(2,900.00)		9,375.00	
Non cash items						
Obsolete stock written down	2,394.04		-		-	
Movement in stocks	1,833.17		-		-	
(Increase) / Decrease in Debtors	(620.82)		-		-	
increase / (Decrease in Creditors	795.81		-		-	
Depreciation	12,402.00		9,000.00		18,000.00	
Non cash items	<u>16,803.20</u>		<u>9,000.00</u>		<u>18,000.00</u>	
Cash from operating activities		(4,101.57)		6,100.00		27,375.00
Purchase of Fixed Assets						
IT Software		(44,070.00)		-		(20,000.00)
Special Fund Movements						
Macmillan fund movt		(1,280.10)		-		-
Anthony Nolan fund movt		3,193.29		(3,193.29)		-
Closing cash balance		<u>66,537.40</u>		<u>69,444.11</u>		<u>76,819.11</u>

## Appendix D: Accounts for the year ended 31st December 2014

### THE ASSOCIATION OF EX-ROUND TABLERS' CLUBS

#### **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE ASSOCIATION OF EX-TABLERS' CLUBS FOR THE YEAR ENDED 31 DECEMBER 2014**

---

I report on the accounts of the Association for the year ended 31 December 2014, which comprise the income and expenditure account, and balance sheet, as set out in Appendix D.

#### **Respective responsibilities of the Members and Examiner**

The members consider that an audit is not required for this year and that an independent examination is needed as per the Associations rules.

It is my responsibility to:

- Examine the accounts; and
- State whether particular matters have come to my attention.

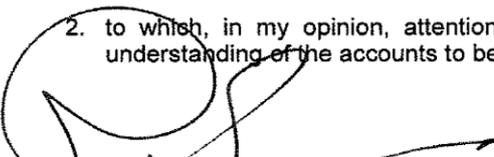
#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the request of the members in accordance with the Association's rules. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the members have not met the requirements to ensure that:
  - proper accounting records are kept; and
  - accounts are prepared which agree with the accounting records
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Nicholas Gudmore FCA  
DUNCAN & TOPLIS LIMITED  
Chartered Accountants  
15 Chequergate  
LOUTH  
Lincolnshire  
LN11 0LJ

18 February 2015

## APPENDIX E: BUDGET FOR THE YEAR 2016

Apparently there has been some criticism of my budget presentation at the AGM, particularly the capitation calculation, which is of course simply the budgeted expenditure divided by the estimated number of members who pay their subs (rounded to the nearest 50p). Some members think this implies there is little thought put to the budget, however I can assure you that each budget line has been considered, adjusted where necessary for *known* spending plans, either up or down, and agreed by the National Board and Council. This report therefore details how each figure has been arrived at.

As the new governance proposals will have an effect on the budget, I have taken the unusual step of preparing two budgets. Version 1 reflects the new arrangements, and is the budget I am proposing to the AGM. Version 2 represents the existing governance, which I would suggest is adopted should the AGM vote against the new governance model.

Where there is a difference, I have indicated this in the notes below.

### Expenditure

- Administration (Marchesi House) - no change from 2015  
This budget reflects the contract we have with Round Table, which is based on 16 hours per week. It is renewed annually, with a CPI increase based on the previous November's rate (as published by ONS). The contract is monitored by the National Secretary, and measured against a set of KPI's which are agreed between him and Cait Allen Chief Executive RTBI.
- Printing & Stationery – no change from 2015  
This has decreased significantly over recent years, but there remains a very few number of clubs who have no means of electronic communication. This budget also covers occasional printing / photocopying charges for Board and Council meetings
- IT systems – £3k reduction from 2015  
This covers maintenance of CAS, the new website, Office 365 (used by Board / Council), domain name registrations, cloud storage, backups and our mass emailing system. The reduction reflects a proposed cut down version of Office 365 and other small savings.

Note that this budget does not cover any capital expenditure on major IT projects.

- AGM Costs - £2k reduction from 2015  
This is the cost of running the AGM, including venue hire, AV requirements where not provided by the venue, printing of order papers and in the past any theming costs (fireworks / decoration etc). The latter I have stripped out from the AGM budget, these will be charged direct to the Presidents expenses, as they are not necessary to run the Association. The choice of venue can give a large fluctuation in the actual cost, and at the time of preparing this budget we

do not know where the 2016 AGM will be.

- AGM Webcast – budget removed  
This was put into the 2015 budget on the assumption that the electronic voting proposal would be approved. It wasn't, so the budget is no longer needed.
- President's expenses (home) - £3k increase from 2015  
This includes the Presidents travel, accommodation and function costs. I have reduced this element from the 2015 budget, but also included the cost of the Presidents car and its insurance plus any AGM theme costs. This results in an increase on this line, but an overall saving.
- President & VP expenses (international) - £1k reduction from 2015  
This budget covers the travel and package costs for the President and his partner to the International AGM and half yearly meeting (HYM). It also includes the travel and package costs for the VP and his partner to the International AGM, which was agreed by the board so that the incoming President doesn't turn up at his first International function as Billy No-mates. The spend on this budget is very volatile, as by its nature the location could be anywhere (in 2014 they were in Denmark & New Zealand, 2015 they are in Cyprus & Birmingham). At the time of preparing this budget, we know the 2016 AGM will be in Germany, but the location of the HYM is still to be decided.
- International Officer Expenses – £500 increase from 2015  
Covers the travel and package costs for the international officer and his partner to the international AGM and HYM. Also covers the international officers (only) travel and package cost to other associations AGM's he attends.
- 41 International expenses - £1k increase on 2015  
The cost of 41 Club belonging to the International organisation, i.e. our subs as an association. Currently we pay a much lower per capita figure than any other association, the increase reflects a gradually move towards parity with other countries as agreed with the 41 International Treasurer.
- Fellowship Officer expenses – £1k reduction from 2015  
Covers the Officers attendance at conference meetings, plus four of the big regional events each year. Savings are due to less physical attendance at conference meetings, this being achieved using ICT instead.
- Cost of conference - £2k reduction from 2015  
This covers the additional costs relating to conference over and above the AGM, such as package costs for guests of the Association (Round Table, Tangent & International Presidents and their partners, sponsors, charity reps), conference jewels for committees, venue charges for sales / charity stands, Association banners etc. It does not include décor or other costs benefiting conference attendees, these are covered within the package price paid by delegates. The reduction reflects the average cost, once cross subsidies have been eliminated.
- Magazine costs - £1k reduction from 2015

The costs of printing and distributing the magazine three times a year. Reduction based on lower membership numbers and increased uptake of electronic rather than physical copies. There is a possibility that by 2016 we will have an alternative publisher which may provide further savings, but at the time of preparation this is still being investigated by Ray Hill, Communications Officer, so I have not reduced the budget further.

- Council Meetings  
V1 - £6k reduction from 2015  
V2 – no change  
Covers the travel costs of National Council (NC – includes Board and Honoraries) plus their weekend allowance of up to £160 for the four meetings each year (AGM plus three others). It's based on an average cost per NC of £900, which itself is based on current costs per NC and takes into account apologies and a reasonable spread of meeting locations. This budget is based on a National Council of 25 (12 Councillors, 9 Board Members, 4 Honorary posts). V2 is based on the current Council makeup.
- Board Meetings  
V1 - £1k reduction from 2015  
V2 - £1k increase on 2015  
As above, but this is only for Board Members and covers the additional meetings they attend – Forward Planning, Family Meetings, Admin Reviews for example. The average cost per Board Member is £600, and the budget is based on a Board of 9 (or 11 for V2).
- Club Visits  
V1 - £2k increase on 2015  
V2 – no change from 2015  
Covers the travel for Area Councillors (under the new governance) visiting clubs in their Region. Based on the assumption that there are 400 club visits per year by the 52 Councillors at an average distance of 100 miles x 25p.
- Insurance - £1k decrease from 2015  
Pays for the Public Liability Insurance for the Association. Car insurance for the Presidents Car has been moved to President's expenses.
- Gifts, Jewels & Presentations – no change from 2015  
As it suggests, this pays for the jewels given to past presidents, board and council members, officers name badges, awards to clubs and individuals (such as Frank Bull's last year).
- Honoraria to Officers  
V1 - £500 decrease from 2015  
V2 - no change from 2015  
This covers incidental expenses incurred by Board members (postage, stationery, telephone calls etc). It has remained constant over the last five years as far as I can tell. I am suggesting a small increase for most (Secretary & Treasurer to £200, from £180, other 6 Board members to £100 from £90), but reducing the budget slightly by cutting the Presidents from £1000 to £500. The

rationale behind this is that many of the items formerly covered by the Presidents Honorarium are now claimed for against his expenses.

- Accountancy Fees – no change from 2015  
This covers the independent examination of our accounts by Duncan & Toplis.
- Depreciation - £9k increase from 2015  
Yes, that's a 100% increase, but again it's one of those simple calculations, which is based on expenditure previously capitalised.

I have allowed for an additional £20k of capitalised expenditure during **2016**, a ballpark estimate for any additional work which may be required following the Strategic Plan.

- Sundries – no change from 2015  
This is exactly what it says on the tin, all those bits of expenditure I can't find a home for. 2014 expenditure included some bank charges for bounced capitation cheques, wreaths for past president's funerals and the remembrance service plus a £500 donation to Cinema City to help create the Louis Marchesi room in Norwich.
- Membership Promotion – no change from 2015  
This budget encompasses a variety of spend. It includes our £5k platinum supporter's contribution to Round Table, £1.2k for the Wider Wallet membership benefit scheme, plus spend on recruitment initiatives such as the ex-Tablers database.
- Archives – no change from 2015  
Covers the hire of the archive room at Marchesi House plus a small amount for any additional scanning which is required.

#### Income

- Capitation - £1 increase on 2015  
As previously stated, this is the balancing figure obtained by dividing the net expenditure less other income by the expected number of members. Although our own forecasts indicate we will be just over 16,000 members at the start of 2016, I have reduced the base to 15,750 to appease the doomsayers.
- Bank Interest – no change on 2015  
Interest gained on our reserves, after allowing for Corporation Tax. The actual amount earned has fallen in 2014 as reserves have been used to fund the capitalised expenditure.
- Sales – no change on 2015  
Commission earned on the sale of regalia by our supplier, PS Graphics, plus profit made on the small stock carried by some of the National Councillors
- Advertising revenue – budget deleted

We rarely get any advertising revenue for the magazine, so I have deleted this budget rather than continue to report zero

**National council expenses**

These remain at the 2015 level, i.e. 25p per mile and up to £160 allowance for National Council weekends.

**Mark Fairchild**  
**National Treasurer**

## APPENDIX E:

## BUDGET FOR THE YEAR 2016 – Version 1

<b>New Governance BUDGET 2014 - 2016</b>	<b>Budget 2014 £</b>	<b>Spend 2014 £</b>	<b>Budget 2015 £</b>	<b>Budget 2016 £</b>
<b>EXPENSES</b>				
General secretariat	27,500	26,620	28,000	28,000
Admin/Postage & stationery	3,000	1,783	1,000	1,000
IT Systems	19,000	17,586	20,000	17,000
Cost of AGM	10,000	12,292	7,000	5,000
AGM Webcast	0	0	6,000	0
President exp - home	20,000	13,806	16,000	19,000
Presidential car	0	3,300	0	0
President & VP expenses - international	7,000	5,306	8,000	7,000
International Officer expenses	7,000	7,202	7,500	8,000
41 International expenses	4,000	5,072	6,000	7,000
Fellowship Officer expenses	2,000	1,133	3,000	2,000
Cost of conference	6,500	4,764	7,000	5,000
Magazine	41,000	39,560	43,000	42,000
Meetings Council Meetings	29,000	33,722	29,000	23,000
Club Visits	6,000	5,817	8,000	10,000
Board Meetings	6,000	6,595	6,000	5,000
Insurance	11,000	11,200	12,000	11,000
Gifts, jewels, presentations	2,000	1,043	2,000	2,000
Honoraria to officers	2,000	1,900	2,000	1,500
Accountancy fees	1,000	960	1,000	1,000
Depreciation	5,000	12,402	9,000	18,000
Sundries	1,000	1,566	1,000	1,000
Stock Write Down	0	2,393	0	0
Membership Promotion	10,000	13,660	10,000	10,000
Archive Storage/Scanning	1,500	148	1,500	1,500
<b>Expenditure Total:</b>	<b>221,500</b>	<b>229,830</b>	<b>234,000</b>	<b>225,000</b>
<b>INCOME</b>				
Capitation fees	210,000	202,612	224,100	228,375
Bank interest, less tax	1,000	561	1,000	1,000
Regalia - sales commission	6,000	5,753	5,000	5,000
Advertising revenue	2,000	0	1,000	0
<b>Income Total:</b>	<b>219,000</b>	<b>208,926</b>	<b>231,100</b>	<b>234,375</b>
<b>General Fund surplus (deficit)</b>	<b>-2,500</b>	<b>-20,904</b>	<b>-2,900</b>	<b>9,375</b>
Capitation per member	£12.50		£13.50	£14.50
Based upon membership of	16,800		16,600	15,750

## APPENDIX E:

## BUDGET FOR THE YEAR 2016 – Version 2

Existing Governance BUDGET 2014 - 2016	Budget 2014 £	Spend 2014 £	Budget 2015 £	Budget 2016 £
<b>EXPENSES</b>				
General secretariat	27,500	26,620	28,000	28,000
Admin/Postage & stationery	3,000	1,783	1,000	1,000
IT Systems	19,000	17,586	20,000	17,000
Cost of AGM	10,000	12,292	7,000	5,000
AGM Webcast	0	0	6,000	0
President exp - home	20,000	13,806	16,000	19,000
Presidential car	0	3,300	0	0
President & VP expenses - international	7,000	5,306	8,000	7,000
International Officer expenses	7,000	7,202	7,500	8,000
41 International expenses	4,000	5,072	6,000	7,000
Fellowship Officer expenses	2,000	1,133	3,000	2,000
Cost of conference	6,500	4,764	7,000	5,000
Magazine	41,000	39,560	43,000	42,000
Meetings				
Council Meetings	29,000	33,722	29,000	29,000
Club Visits	6,000	5,817	8,000	8,000
Board Meetings	6,000	6,595	6,000	7,000
Insurance	11,000	11,200	12,000	11,000
Gifts, jewels, presentations	2,000	1,043	2,000	2,000
Honoraria to officers	2,000	1,900	2,000	1,600
Accountancy fees	1,000	960	1,000	1,000
Depreciation	5,000	12,402	9,000	18,000
Sundries	1,000	1,566	1,000	1,000
Stock Write Down	0	2,393	0	0
Membership Promotion	10,000	13,660	10,000	10,000
Archive Storage/Scanning	1,500	148	1,500	1,500
<b>Expenditure Total:</b>	<b>221,500</b>	<b>229,830</b>	<b>234,000</b>	<b>231,100</b>
<b>INCOME</b>				
Capitation fees	210,000	202,612	224,100	228,375
Bank interest, less tax	1,000	561	1,000	1,000
Regalia - sales commission	6,000	5,753	5,000	5,000
Advertising revenue	2,000	0	1,000	0
<b>Income Total:</b>	<b>219,000</b>	<b>208,926</b>	<b>231,100</b>	<b>234,375</b>
<b>General Fund surplus (deficit)</b>	<b>-2,500</b>	<b>-20,904</b>	<b>-2,900</b>	<b>3,275</b>
Capitation per member	£12.50		£13.50	£14.50
Based upon membership of	16,800		16,600	15,750

## IMPORTANT NOTES

### Proxy Voting

The membership is reminded that proxy voting can be used at this AGM. The Proxy Delegate voting rules are as follows:

***Every constituent club shall be entitled to send one delegate, appointed from its full members, to a General Meeting. Each constituent club shall have one vote on any resolution at a General Meeting (subject to Rule 4.6). Such vote shall be given either by the voting delegate appointed by the constituent Club from its own membership and attending the meeting or by a proxy voting delegate. Any constituent Club may appoint a proxy voting delegate from another constituent Club to attend the General Meeting and vote on its behalf providing that the name of the proxy delegate shall have been registered with the National Secretary not less than 72 hours before the Meeting. A proxy voter may also vote for his own club but may not be a proxy voter for more than one club. Members of more than one club may carry a single vote for each of clubs of which they are members.***

To summarise:

- Any Club can appoint someone from another Club to vote at the AGM on their behalf
- That person must be a member of a fully paid up constituent Club
- The Proxy Voter can vote for his own club or clubs as well
- The Proxy Voter can have two or more votes. i.e. for his own Clubs and for the Club he represents as a proxy voter.
- The National Secretary must be informed by the Club appointing that person the name and details of the Proxy Voter **IN WRITING** to arrive **THREE** days before the AGM. Information may be sent to the National Secretary by: e-mail ([secretary@41club.org](mailto:secretary@41club.org)) or Post: 78 Portchester Road, Fareham, Hampshire, PO16 8QJ.

**PLEASE NOTE THE NATIONAL SECRETARY WILL NOT BE ABLE TO RECEIVE POST PROXY VOTER DETAILS AFTER MIDNIGHT ON WEDNESDAY 16 APRIL 2015 AS HE WILL BE IN TRANSIT TO HARROGATE.**

For Data Protection reasons we are unable to publish the names of delegates who are attending the Conference in order that Clubs can find a Proxy Voter. We are however publishing the names of all Clubs who have more than one person attending Conference on our website ([www.41club.org](http://www.41club.org)). Clubs wishing to find a Proxy Voter are responsible for contacting that Club themselves either through the Website email system or by using the Directory. Details of those attending can be found on the National Conference Website.

### Voting Delegates

Each Voting Delegate **must** bring to the AGM a Voting Delegate Authority Form signed by either the Club Chairman or Secretary, authorising the delegate to vote on the Club's behalf. This form will be required at Registration in order to obtain a Voting Pack. This does **NOT** apply to Proxy Voting Delegates.

### **Amendments to Resolutions**

Any amendments to a Resolution seeking to amend the Association's Constitution, Rules or Standing Orders must be received **IN WRITING** by the National Secretary no less than **SEVEN** days before the AGM. Any amendment must be proposed and seconded by a constituent Club.

### **Speaking at the AGM**

Delegates may speak at the AGM on any subject; however this may only be for a maximum of **THREE** minutes. A traffic light system will be operated to time speeches and after five minutes the sound system will be cut off. Anyone speaking should announce his Name, Club Name and Region before speaking.

Delegates are reminded that the AGM is recorded for the purposes of recording the minutes.

Delegates are also reminded that the AGM is being Filmed for later viewing on the Association website.

### **Meeting Rules**

A full copy of the Association Rules and Standing Orders is available on the website or from the National Secretary – Manny Martins.

## **NOTES**